

Certified Construction Contract Administrator (CCCA) Program Overview

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The CCCA designation tells the industry that you truly understand all facets of the construction process and contractual relationships, and that you're skilled at construction contract administration in an era of complex projects, tighter delivery schedules, and shrinking budgets.

CCCA Exam Overview:

CCCA candidates must demonstrate their knowledge in the following subject areas:

- Construction contract administration
 - Documents used during construction
 - Roles and relationships
 - Project delivery systems
- Preconstruction activities and procedures
- Construction phase activities
 - Construction phase submittals
 - Construction phase meetings
- Construction observation procedures
 - Interpretation of contract documents
 - Project schedule and contract time
 - Claims and disputes
 - Contract modification procedures
 - Measurement and payment
 - Quality assurance and quality control
- Project closeout process

To qualify for the CCCA examination:

- Candidate must have passed the CDT exam.
- Candidates are strongly encouraged to have a minimum of 2 years experience in the construction administration process.

Learn what source materials candidates must study, or learn about study guides and study groups.

About The Exam

The computer-based CCCA examination is administered at Prometric test centers nationwide. To view the Prometric test center locations, visit www.prometric.com/CSI and select "Locate a Testing Center". To pass, candidates must receive a grade of 75 percent or higher.

The application fee includes registration and examination. It does not include the source materials. For more information, please contact CSI Member Services at csi@csinet.org or **800-689-2900**.